



**CITY OF HOUSTON**  
HCD Purchasing Unit 3200

SRO NUMBER MUST APPEAR ON ALL PAYMENT AND  
DELIVERY CORRESPONDENCE

**POSSIBLE DUPLICATE COPY DO NOT DUPLICATE SHIPMENT  
OR SERVICE**

# SERVICE RELEASE ORDER

**Vendor Address**  
Vendor Address Number 133010  
CAPITAL INVESTING INC DEVELOPMENT  
DBA CAPITAL IDEA  
504 LAVACA SUITE #1008  
AUSTIN TX 78701

**Mail Invoice to**  
COH HOUSING & COMMUNITY DEV  
FINANCIAL SERVICES SEC, ACCT PAY  
PO Box 1562  
HOUSTON TX 77251-1562

**Information**  
SRO Number/Date 4500372523-1 / 07/07/2022  
CoH Vendor Number 133010  
Page 1 of 2  
Buyer's Name Eric Espinal 462  
Buyer's Telephone Number 832-394-0511  
Buyer's Fax Number  
Buyer's E-mail Address Eric.Espinal@houstontx.gov

**CONFIRM RECEIPT AND ACCEPTANCE OF PURCHASE ORDER  
TO BUYER'S E-MAIL ADDRESS**

**Shipping Address** HOUSING & COMMUNITY DEVELOPMENT  
PROCUREMENT SERVICES  
2100 TRAVIS, 9TH FLOOR  
HOUSTON TX 77002  
USA

**Terms of payment :** Pay net 30 w/o deduction Currency USD

**Shipping Terms** FOB(Free on board) /DESTINATION

**Our reference:** 2020-0551

**Your person responsible:** PATT BRWER

**Your reference:** 2020-0551

Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
30	1.00	AU	96102 ADMINISTRATIVE SVCS, Capital IDEA Houston _Admin_amendment 1 Release Order against contract 4600016116 Item 00030	1,021.83 / AU	1,021.83
	Gross Price		1,021.83 USD 1 AU	1.000	1,021.83
			*** Item partially delivered *** Expected value of unplanned services: 1,021.83		
			<b>Delivery Date:</b> 12/31/2022		
40	1.00	AU	96156 PROGRAM/PROJECT DEVE Capital IDEA Houston _Prog Svcs_amend.1 Release Order against contract 4600016116 Item 00040	222,847.68 / AU	222,847.68
	Gross Price		222,847.68 USD 1 AU	1.000	222,847.68
			*** Item partially delivered *** Expected value of unplanned services: 222,847.68		



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**SERVICE RELEASE ORDER**

PO number/date 4500372523 -1 / 07/07/2022 Page 2 of 2

Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
<b>Delivery Date: 12/31/2022</b>					
50	1.00	AU	96102 ADMINISTRATIVE SVCS, Capital IDEA Houston _Admin_ amendment 1 Release Order against contract 4600016116 Item 00050 line 30 was reduced and line 50 was created with correct GL account	29,366.38 / AU	29,366.38
		<b>Gross Price</b>	29,366.38 USD	1 AU	29,366.38
*** Item partially delivered ***					
Expected value of unplanned services: 29,366.38					
<b>Delivery Date: 12/31/2022</b>					
<b>Total ****</b>					<b>USD 253,235.89</b>
2022-0324 ORD PASSED 05/04/2022 EXECUTED BY MAYOR 05/13/2022 CS 05/18/2022					
2020-0551 ORD PASSED 6/24/2020 EXECUTED BY MAYOR 7/6/2020 CS 7/9/2020					
NOTICE -- This is a contract release order against the contract referenced herein. The terms and conditions in the referenced contract are hereby incorporated into this contract release order as if set forth in full text. All work performed pursuant to this contract release order shall be performed in strict accordance with the referenced contract's statement of work/scope of services.					

<p>I hereby certify a certificate of the necessity of this expenditure is on file in this department.</p> <p><i>[Signature]</i> Mayor</p>	<p>I hereby certify that the expenditure for the above goods has been duly authorized and appropriated and that sufficient funds are available to liquidate same.</p> <p><i>[Signature]</i> Chief Procurement Officer</p> <p><i>[Signature]</i> Controller</p>
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4600016116 2022-0324

**FIRST AMENDMENT TO SUBRECIPIENT GRANT AGREEMENT  
FOR DISASTER RECOVERY PROGRAM PROJECTS,  
HURRICANE HARVEY ROUND 1 FUNDING**

This First Amendment to Subrecipient Grant Agreement for Disaster Recovery Program Projects, Hurricane Harvey Round 1 Funding ("First Amendment") is made and entered into between the **CITY OF HOUSTON** ("City") and **HOUSTON'S CAPITAL INVESTING IN DEVELOPMENT AND EMPLOYMENT OF ADULTS, INC.**, a Texas non-profit corporation ("Subrecipient").

**WHEREAS**, the City, acting pursuant to Ordinance No. 2020-551, passed June 24, 2020, entered into that certain Subrecipient Grant Agreement for Disaster Recovery Program Projects, Hurricane Harvey Round 1 Funding ("Agreement") with the Subrecipient in the amount of \$600,000.00 in Hurricane Harvey CDBG-DR ("CDBG-DR17") funds for the administration, implementation, oversight, and delivery of a workforce development program ("Program"); and

**WHEREAS**, on May 6, 2021, by a letter of agreement ("Letter of Agreement"), the City and Contractor extended the term of the Contract through June 30, 2022; and

**WHEREAS**, the City and Subrecipient now desire to enter this First Amendment to Agreement to increase the CDBG funding by \$253,236.00; and

**WHEREAS**, the City is acting pursuant to the authority of Chapter 373 and/or 374 of the Local Government Code.

**NOW, THEREFORE**, in consideration of the mutual covenants, agreements and benefits to the City and the Subrecipient, it is hereby agreed as follows:

## ARTICLE I

That the following is added after the last sentence of Paragraph 3.3 under Article III of the Agreement, entitled "Time of Performance", as follows:

“However, notwithstanding the above, subject to the availability of funds, this Agreement may be additionally extended for up to six (6) months by the Director, in his sole discretion, by written notice to the Subrecipient prior to the expiration of the Term hereof. Extensions in excess of six (6) months must be by formal amendment and approved by the City Council of the City of Houston (“City Council”). Prior to the expiration of each further extension approved by City Council, the Director may extend this Agreement for up to an additional six (6) months, in his sole discretion, by written notice to the Subrecipient.”

## ARTICLE II

That Paragraph 4.1 under Article III of the Agreement, entitled "Compensation and Payment", be amended to read as follows:

"For and in consideration of the services performed under this Agreement, the City agrees to pay Subrecipient a sum not to exceed Eight Hundred Fifty-Three Thousand Two Hundred Thirty-Six and 00/100 Dollars (\$853,236.00) as set forth in **EXHIBIT A**, Project Summary, and in accordance with the budget **EXHIBIT C-1**, Budget, solely for the reimbursement of costs allowable under this Agreement. The City shall not be liable for the reimbursement of any expenses which are not allowable under the terms of this Agreement or under the Grant Agreement with HUD.”

## ARTICLE III

That new Articles XXV (Anti-Boycott of Energy Companies), XXVI (Anti-Boycott of Firearm Entities or Firearm Trade Associations), and XXVII (Certification of No Business with Foreign Terrorist Organizations) are added to the Agreement to read as follows:

**“ARTICLE XXVII**

**ANTI-BOYCOTT OF ENERGY COMPANIES**

Subrecipient certifies that Subrecipient is not currently engaged in and agrees for the duration of this Agreement not to engage in, the boycott of energy companies as defined by Section 809.001 of the Texas Government Code.”

**“ARTICLE XXVIII**

**ANTI-BOYCOTT OF FIREARM ENTITIES  
OR FIREARM TRADE ASSOCIATIONS**

Subrecipient certifies that Subrecipient does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, or will not discriminate against a firearm entity or firearm trade association for the duration of this Agreement, as defined by Section 2274.001 of the Texas Government Code.”

**“ARTICLE XXIX**

**CERTIFICATION OF NO BUSINESS WITH  
FOREIGN TERRORISTS ORGANIZATIONS**

For purposes of Section 2252.152 of the Texas Government Code, Subrecipient certifies that, at the time of this Agreement, neither Subrecipient nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of Subrecipient, is a company listed by the Texas Comptroller of Public Accounts under Section 2252.153 or 2270.0201 of the Texas Government Code as a company known to have contracts with or provide supplies or to a foreign terrorist organization.”

## ARTICLE V

That Paragraphs V of **EXHIBIT “A”** (Project Summary) to the Agreement be amended to read as follows:

- V. "The maximum compensation for eligible activities under the Subrecipient Agreement is \$853,236.00. Funding for the Agreement is subject to the provisions of ARTICLES IV, V, X, XI, XII, XV, and XXIV of the foregoing Agreement."

## ARTICLE VI

That **EXHIBIT “B”** (Scope of Services) of the Agreement is hereby amended to add **EXHIBIT "B-1"**, attached hereto and incorporated herein to apply. All references to **EXHIBIT “B”** in the Agreement shall also refer to **EXHIBIT “B-1”**.

## ARTICLE VII

That **EXHIBIT “C”** (Budget) of the Agreement is hereby amended to add **EXHIBIT "C-1"**, attached hereto. All references to **EXHIBIT “C”** in the Agreement shall also refer to **EXHIBIT “C-1.”**

## ARTICLE IX

Except as specifically provided above, no modifications or amendments to the Agreement are made or intended hereby, and the Agreement, as amended hereby, remains in full force and effect.

*[Remainder of page intentionally left blank. Signatures begin on the following page.]*

IN WITNESS WHEREOF, the City and the Subrecipient have executed this First Amendment to be effective on the date of Countersignature of the City Controller, in multiple originals, each of equal force.

**CAPITAL INVESTING IN DEVELOPMENT AND EMPLOYMENT OF ADULTS, INC.**

By: Michelle Paul  
Name: Michelle Paul  
Title: Executive Director

**CITY OF HOUSTON**

DS

*Dylana J...*

**MAYOR**

DocuSigned by:

MARVALETTE HUNTER

E2DA8C2147D14F3...

DS



DocuSigned by:

Pat Jefferson-Daniel

2F30AB366C0B4B1...

**CITY SECRETARY**

**ATTEST/SEAL**

DocuSigned by:

Melinda Lightsey-Ford

**CORPORATE SECRETARY**

**COUNTERSIGNED:**

DS

*C. B. Brown*

**CITY CONTROLLER**

DocuSigned by:

Lenard Polk

69DD4F50D145438...

**DATE OF COUNTERSIGNATURE**

5/19/2022

**APPROVED:**

DocuSigned by:

Keith W. Bynam

69AB087638E6490...

**DIRECTOR, HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT**

Z/REALESTATE/MCDOWELL/CAPITALIDEAFIRSTAMENDMENT

**APPROVED AS TO FORM:**

DocuSigned by:

Steven Woods

6328F0929F0A4B1...

**SENIOR ASSISTANT CITY ATTORNEY**

**EXHIBIT B-1**



**EXHIBIT B-1**  
**SCOPE OF SERVICES**  
**CAPITAL IDEA HOUSTON**

**A. PROGRAM GOALS:**

Provide career placement services, as well as case management and academic assistance to low-to-moderate income community college students who were affected, directly or indirectly, by Hurricane Harvey. Services will meet the eligibility standards set forth at 24 CFR §570.500. The Subrecipient, Capital Investing in Development and Employment of Adults Houston, LLC (Capital IDEA Houston), will provide workforce development services to an additional 55 unduplicated low-to-moderate income (LMI) Houston residents, for a total minimum of 205 unduplicated individuals to be served for the remainder of the agreement period.

**B. PROGRAM OBJECTIVE:**

In order to serve its clients and comply with governmental regulations, the Subrecipient will use its CDBG-Disaster Recovery (DR) funds to provide the services that follow and as described at 24 CFR§570.201, all in accordance with the Budget attached hereto as **Exhibit C**:

1. Expand Career Navigation program, providing wrap around case management services to at least 205 beneficiaries who meet the criteria in section D. Students will develop an Individual Education Plan (IEP) appropriate to his/her specific educational needs.
2. Provide career placement services through an employment specialist, who will assist new graduates with job search, employment readiness, personal presentation, and interview skills.
3. Expand tutoring services provided through Capital IDEA Houston's College Prep Academy, Capital IDEA Houston will provide tutorial services to prepare students earn certifications and credentials in areas of high-growth, high-demand occupations.

**C. METHOD OF PAYMENT**

The Subrecipient shall provide monthly reimbursement requests to the Housing and Community Development Department (HCDD) on forms provided by the City, or in a format approved by the City. The monthly reimbursement request shall include invoices, copies of signed checks, and any other documentation reasonably requested by the Director of the HCDD.

**D. ENROLLMENT AND ELIGIBILITY DETERMINATIONS**

1. The Subrecipient will limit its services to all who reside within the City of Houston and who were impacted, either directly or indirectly, by Hurricane Harvey.
2. The Subrecipient will provide services to individuals who fall at or below 200% of the Federal Poverty Guidelines as defined by U.S. Housing and Urban Development (HUD).
3. The Subrecipient will provide services to individuals who meet the following criteria:
  - a. Be at least 18 years old
  - b. Be a U.S. Citizen or Legal Permanent Resident; and
  - c. Have earned a High School Diploma or GED

**E. PERFORMANCE MEASURES:**

The Subrecipient agrees to provide a monthly report to HCDD which shall include the following performance measures monthly and cumulative:

- # of individuals who receive case management services through the Career Navigation program
- # of individuals who receive career placement services
- # of individuals connected by outreach specialist
- # of participants who attend training and certification classes

**EXHIBIT C-1**

DETAILED PROJECT BUDGET - FIRST AMENDMENT

HARVEY PS GRANT PROJECT NAME: Houston's Capital Investing in Development and Employment of Adults, Inc.  
 Total Public Service Funds: \$253,236.00

ACCOUNT EXPLANATION/ DETAILS	Annual Amount	PS %	ADMIN	PROGRAM	TOTAL PUBLIC	TOTAL OTHER	TOTAL OTHER	TOTAL Project COSTS	OTHER COSTS NOT	TOTAL COSTS
			COSTS	COSTS	SERVICE COSTS	FUNDING SOURCES	FUNDING SOURCES	(PS+ OTHER)	ASSOCIATED WITH PROJECT	
						Public Funding	Private/Applicant			
<b>Payroll and Personnel Expenses</b>										
<b>Salary and Wages</b>										
Executive Director	\$101,000.00	21.39%	\$ 13,600.00	\$ 8,000.00	\$ 21,600.00	\$ 16,666.67	\$ 23,333.33	\$ 61,600.00	\$ 39,400.00	\$ 101,000.00
Operations Manager	\$64,540.00	9.98%	\$ 4,175.00	\$ 2,265.00	\$ 6,440.00	\$ 12,000.00	\$ 12,000.00	\$ 30,440.00	\$ 34,100.00	\$ 64,540.00
Participants and Career/Service Coordinator	\$63,360.00	6.23%	\$ -	\$ 3,947.00	\$ 3,947.00	\$ 14,333.33	\$ 11,692.32	\$ 29,972.65	\$ 33,387.35	\$ 63,360.00
Employment Specialist	\$48,000.00	7.92%	\$ -	\$ 3,800.00	\$ 3,800.00	\$ 3,500.00	\$ 3,500.00	\$ 10,800.00	\$ 37,200.00	\$ 48,000.00
Career Navigator	\$49,955.00	16.01%	\$ -	\$ 8,000.00	\$ 8,000.00	\$ 12,400.00	\$ 10,133.33	\$ 30,533.33	\$ 19,421.67	\$ 49,955.00
Career Navigator	\$48,000.00	16.67%	\$ -	\$ 8,000.00	\$ 8,000.00	\$ 6,666.67	\$ 6,666.67	\$ 21,333.33	\$ 26,666.67	\$ 48,000.00
Career Navigator	\$45,000.00	66.67%	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	\$ 15,000.00	\$ 45,000.00
Program Aide	\$33,806.64	69.03%	\$ -	\$ 23,336.00	\$ 23,336.00	\$ -	\$ -	\$ 23,336.00	\$ 10,470.64	\$ 33,806.64
Outreach Specialist	\$48,000.00	0.00%	\$ -	\$ -	\$ -	\$ 16,000.00	\$ 16,000.00	\$ 32,000.00	\$ 16,000.00	\$ 48,000.00
Quality & Reporting Mgr	\$51,545.52	23.43%	\$ -	\$ 12,076.00	\$ 12,076.00	\$ 11,000.00	\$ 10,000.00	\$ 33,076.00	\$ 18,469.52	\$ 51,545.52
Program Coordinator	\$50,000.00	24.15%	\$ -	\$ 12,076.00	\$ 12,076.00	\$ 11,000.00	\$ 10,000.00	\$ 33,076.00	\$ 16,924.00	\$ 50,000.00
Job Development	\$12,000.00	100.00%	\$ -	\$ 12,000.00	\$ 12,000.00	\$ -	\$ -	\$ 12,000.00	\$ -	\$ 12,000.00
<b>Subtotal</b>	<b>\$615,207.16</b>	<b>69.87%</b>	<b>\$ 17,775.00</b>	<b>\$ 123,500.00</b>	<b>\$ 141,275.00</b>	<b>\$ 103,566.67</b>	<b>\$ 103,325.65</b>	<b>\$ 348,167.32</b>	<b>\$ 267,039.84</b>	<b>\$ 615,207.16</b>
<b>Fringe Benefits</b>										
FICA	\$ 33,656.52	32.11%	\$ 1,360.00	\$ 9,448.00	\$ 10,808.00	\$ 8,333.33	\$ 5,675.91	\$ 24,817.24	\$ 8,839.28	\$ 33,656.52
Worker's Compensation	\$ 5,136.50	79.76%	\$ 515.00	\$ 3,582.00	\$ 4,097.00	\$ 533.33	\$ 506.17	\$ 5,136.50	\$ -	\$ 5,136.50
SUI	\$ 4,619.52	0.00%	\$ -	\$ -	\$ -	\$ 1,133.33	\$ 1,176.43	\$ 2,309.76	\$ 2,309.76	\$ 4,619.52
Insurance (Medical, Dental, Life)	\$ 97,740.72	22.67%	\$ 1,360.00	\$ 20,800.00	\$ 22,160.00	\$ 23,333.33	\$ 25,333.33	\$ 70,826.67	\$ 26,914.05	\$ 97,740.72
Retirement	\$ 2,475.12	0.00%	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,338.23	\$ 2,338.23	\$ 136.89	\$ 2,475.12
Phone Allowance	\$ 5,268.00	10.17%	\$ 80.00	\$ 456.00	\$ 536.00	\$ -	\$ -	\$ 536.00	\$ 4,732.00	\$ 5,268.00
<b>Subtotal</b>	<b>\$ 148,896.38</b>	<b>25.25%</b>	<b>\$ 3,315.00</b>	<b>\$ 34,286.00</b>	<b>\$ 37,601.00</b>	<b>\$ 34,333.33</b>	<b>\$ 34,030.06</b>	<b>\$ 105,964.39</b>	<b>\$ 42,931.99</b>	<b>\$ 148,896.38</b>
<b>Professional Fees, Contract Services</b>										
Legal Fees	\$ 2,000.00	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00
Payroll Fees	\$ -	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ 2,000.00</b>	<b>0.00%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000.00</b>	<b>\$ 2,000.00</b>
Rent, Lease, and Purchase Equipment	\$ 32,088.00	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,088.00	\$ 32,088.00
Travel and Parking	\$ 12,000.00	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000.00	\$ 12,000.00
Lease Space (Office Space)	\$ 33,432.00	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,432.00	\$ 33,432.00
Events and Meeting	\$ 4,000.00	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00
Telecommunication	\$ 10,713.00	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,713.00	\$ 10,713.00
Computer, website	\$ 10,215.00	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,215.00	\$ 10,215.00
Database	\$ 6,000.00	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 6,000.00
Consumables and Supplies	\$ 6,800.00	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,800.00	\$ 6,800.00
Other: Staff Training and Development	\$ 6,000.00	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 6,000.00
<b>Subtotal</b>	<b>\$ 121,248.00</b>	<b>0.00%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 121,248.00</b>	<b>\$ 121,248.00</b>
<b>OTHER ADMINISTRATIVE COSTS</b>										
Audit Costs	\$ 15,000.00	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00
Accounting/Payroll Costs	\$ 78,897.84	11.79%	\$ 9,298.32	\$ -	\$ 9,298.32	\$ 10,000.00	\$ 15,333.33	\$ 34,631.65	\$ 44,266.19	\$ 78,897.84
Taxes	\$ -	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Liability Insurance	\$ 2,000.00	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00
<b>Subtotal</b>	<b>\$ 95,897.84</b>	<b>9.70%</b>	<b>\$ 9,298.32</b>	<b>\$ -</b>	<b>\$ 9,298.32</b>	<b>\$ 10,000.00</b>	<b>\$ 15,333.33</b>	<b>\$ 34,631.65</b>	<b>\$ 61,266.19</b>	<b>\$ 95,897.84</b>
<b>OTHER PROGRAM COSTS</b>										
Tuition, Books, fee and related cost	\$ 427,411.68	13.72%	\$ -	\$ 58,661.68	\$ 58,661.68	\$ 96,000.00	\$ 80,000.00	\$ 234,661.68	\$ 192,750.00	\$ 427,411.68
Supplies	\$ 100,000.00	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00
Transportation	\$ 20,000.00	9.50%	\$ -	\$ 1,900.00	\$ 1,900.00	\$ 5,366.67	\$ 5,366.67	\$ 12,633.33	\$ 7,366.67	\$ 20,000.00

Assessments	\$ 25,000.00	4.00%	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 3,500.00	\$ 3,500.00	\$ 8,000.00	\$ 17,000.00	\$ 25,000.00
Tutoring	\$ 20,000.00	10.00%	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 5,000.00	\$ 5,333.33	\$ 12,333.33	\$ 7,666.67	\$ 20,000.00
Instructor	\$ 100,000.00	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00
Drugtesting Backgrounds	\$ 24,000.00	6.25%	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 5,000.00	\$ 4,066.67	\$ 10,566.67	\$ 13,433.33	\$ 24,000.00
<b>Subtotal</b>	<b>\$ 716,411.68</b>	<b>9.08%</b>	<b>\$ -</b>	<b>\$ 65,061.68</b>	<b>\$ 65,061.68</b>	<b>\$ 114,866.67</b>	<b>\$ 98,266.67</b>	<b>\$ 278,195.01</b>	<b>\$ 438,216.67</b>	<b>\$ 716,411.68</b>

**TOTAL** \$ 1,699,661.06 \$ 30,388.32 \$ 222,847.68 \$ 253,236.00 \$ 262,766.67 \$ 250,955.71 \$ 766,958.38 \$ 932,702.68 \$ 1,699,661.06

Summary for Harvey PS Grant

Public Service Activity	Amount	Percentage
INDIRECT - ADMINISTRATION COSTS	\$ 30,388.32	12.00%
DIRECT - PROGRAM COSTS	\$ 222,847.68	88.00%
<b>TOTAL</b>	<b>\$ 253,236.00</b>	<b>100.00%</b>

DocuSigned by:  
 Approved: Michelle Paul 4/27/2022  
95D104FF4AB04E1  
 CHAIRMAN OF THE BOARD / Executive Director

DocuSigned by:  
 Approved: Keith W. Bynam 4/28/2022  
60AD0878385E490  
 DIRECTOR, HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT

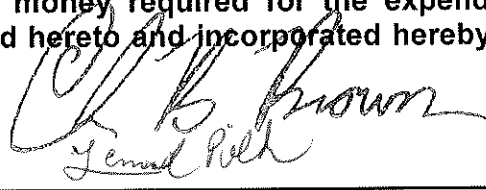
Controller's Office

To the Honorable Mayor and City Council of the City of Houston:

I hereby certify, with respect to the money required for the contracts, agreements, obligation or expenditure contemplated by the ordinance set out below that:

- ( ) Funds have been encumbered out of funds previously appropriated for such purpose.
- ( ) Funds have been certified and designated to be appropriated by separate ordinance to be approved prior to the approval of the ordinance set out below.
- ( ) Funds will be available out of current or general revenue prior to the maturity of any such obligation.
- ( ) No pecuniary obligation is to be incurred as a result of approving the ordinance set out below.
- ( ) That the money required for the expenditure or expenditures specified below is in the treasury, in the fund or funds specified below, and is not appropriated for any purposes.
- ( ) A certificate with respect to the money required for the expenditure or expenditures specified below is attached hereto and incorporated hereby by this reference.

(X) Other - Grant Funds Available



Genard Hill

Date: 5-3, 2022

City Controller of the City of Houston

SC FUND REF: 5020 3000 500161 AMOUNT: \$552,300.00 ENCUMB. NO.: FRB-5750

City of Houston, Texas, Ordinance No. 2022- 324



AN ORDINANCE APPROVING AND AUTHORIZING A FIRST AMENDMENT TO THE SUBRECIPIENT GRANT AGREEMENT BETWEEN THE CITY OF HOUSTON AND HOUSTON'S CAPITAL INVESTING IN DEVELOPMENT AND EMPLOYMENT OF ADULTS, INC TO PROVIDE ADDITIONAL HURRICANE HARVEY COMMUNITY DEVELOPMENT BLOCK GRANT - DISASTER RECOVERY FUNDS FOR THE CONTINUING ADMINISTRATION AND OPERATION OF HURRICANE HARVEY PUBLIC SERVICES ACTIVITIES PROVIDING CAREER NAVIGATION CASE MANAGEMENT, CAREER PLACEMENT, AND TUTORING SERVICES TO LOW-AND MODERATE- INCOME PERSONS WHO RESIDE IN HOUSTON; CONTAINING OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; AND DECLARING AN EMERGENCY.

\* \* \* \*

**WHEREAS**, the City of Houston ("City"), acting pursuant to Ordinance No. 2020-551, passed and adopted on June 24, 2020, entered into a Subrecipient Grant Agreement ("Agreement") with Houston's Capital Investing in Development and Employment of Adults, Inc ("Subrecipient") in the amount of \$600,000.00 to provide for the administration and operation of Hurricane Harvey public services activities to provide career navigation case management, career placement, and tutoring services to low-to-moderate-income persons who reside in Houston (the "Program"); and

**WHEREAS**, on May 6, 2021, by Letter of Agreement, the City and Subrecipient renewed the Agreement for one year from July 1, 2021 to June 30, 2022; and

**WHEREAS**, the City and the Subrecipient now desire to amend the Agreement to increase the funding by \$253,236.00 in additional Hurricane Harvey Community Development Block Grant – Disaster Recovery funds to cover the renewal term for the continuing administration and operation of the Program; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOUSTON, TEXAS:**

**Section 1.** That the findings and recitals contained in the preamble of this Ordinance are determined to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2.** That the City Council hereby approves and authorizes the contracts, agreements or other undertakings described in the title of this Ordinance, in substantially the form as shown in the document which is attached hereto and incorporated herein by this reference. The Mayor is hereby authorized to execute such document and all related documents on behalf of the City. The City Secretary is hereby authorized to attest to all such signatures and to affix the seal of the City to all such documents. The City Attorney is hereby authorized to take all action necessary to enforce legal obligations under said contract without further authorization from City Council. The Director, Interim Director or his designee of the Housing and Community Development Department or his or her designee is hereby authorized to execute ministerial or supplementary documents on behalf of the City without further authorization from City Council.


**Section 3.** That there exists a public emergency requiring that this Ordinance be passed finally on the date of its introduction as requested in writing by the Mayor; therefore, this Ordinance shall be passed finally on such date and shall take effect immediately upon its passage and approval by the Mayor; however, in the event that the Mayor fails to sign this Ordinance within five days after its passage and adoption, it shall take effect in accordance with Article VI, Section 6, Houston City Charter.

PASSED AND ADOPTED this 4th day of May, 2022.

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mayor of the City of Houston

Pursuant to Article VI, Section 6, Houston City Charter, the effective date of the foregoing Ordinance is MAY 10 2022.

  
\_\_\_\_\_  
City Secretary

DocuSigned by:  
Steven Woods  
6328E9929FDA4B1  
Prepared by Legal Dept. (SW/vm/04/18/2022) Senior Assistant City Attorney  
Requested by Keith W. Bynam, Director, Housing and Community Development Department  
L.D. File No. 02920003430002  
FUND REF: \$253,236.00  
Community Development Block Grant  
Federal State Local Government – Pass Through Fund (5030)  
Z/REALESTATE/MCDOWELL/CAPITALIDEAFIRSTAMENDMENT



Meeting 5/04/2022

Aye	No	
✓		<b>Mayor Turner</b>
....	....	<b>Council Members</b>
✓		Peck
✓		Jackson
✓		Kamin
✓		Evans-Shabazz
✓		Martin
Absent on personal business		Thomas
✓		Huffman
✓		Cisneros
✓		Gallegos
✓		Pollard
✓		Castex-Tatum
Absent on personal business		Knox
	Absent	Robinson
✓		Kubosh
✓		Plummer
✓		Alcorn
Caption	Adopted	

Captions Published in DAILY COURT REVIEW  
 Date: 5/10/2022